

Bruce Miller, Chair

AIRPORT COMMISSION

John Clark
Chris Colbert
William Gilbert
Patricia Griffin
Kirk A. Martin, Vice-Chair
Scott Tracy

February 17, 2010

AGENDA



Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

Santa Barbara City Council Liaison
Councilmember Grant House

City of Goleta Liaison
Councilmember Ed Easton

**SPECIAL MEETING
25 DAVID LOVE PLACE
6:15 P.M.**

ORDER OF BUSINESS: The meeting will commence with a tour of the Consolidated Rental Car Quick Turn Around Facility located at 25 David Love Place (see page 4 for directions) and will continue at the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

TOUR

1. SUBJECT: CONSOLIDATED RENTAL CAR QUICK TURN AROUND (QTA) FACILITY

RECOMMENDATION: That Commission take a tour of the Consolidated Rental Car QTA Facility located at 25 David Love Place.

CHANGES TO THE AGENDA

PUBLIC COMMENT

2. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

3. That the Lease Review Sub Committee meeting scheduled for Thursday, February 11 was cancelled.
4. That on Thursday, February 11 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

CONSENT CALENDAR

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, January 20, 2010.

6. SUBJECT: CONSENT TO SUBLEASE BETWEEN SIGNATURE FLIGHT SUPPORT - CA, INC., AND COASTAL AVIATION MAINTENANCE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Signature Flight Support - CA, Inc., a California Corporation, and Coastal Aviation Maintenance, LLC., a California Limited Liability Company, for operation of an aircraft maintenance facility at 303 John Donaldson Place, at the Santa Barbara Airport, effective February 1, 2010.

7. SUBJECT: LEASE AGREEMENT WITH AERO PACIFIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aero Pacific, LLC, a California Limited Liability Company, for 513 square feet of Building 604, at 40 Gerald Cass Place, at the Santa Barbara Airport, effective February 1, 2010, for a monthly rental of \$125, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greeneridge Sciences, Inc., a California Corporation, for 1,440 square feet of Building 115, 6160-A Wallace Becknell Road, at the Santa Barbara Airport, effective March 1, 2010, for a monthly rental of \$1,117, exclusive of utilities.

9. SUBJECT: JANUARY 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

LIAISON REPORTS

ADMINISTRATIVE REPORTS

10. SUBJECT: ANNUAL FAA AIRPORT SAFETY AND CERTIFICATION INSPECTION

RECOMMENDATION: That Commission receive an oral report on the annual FAA Airport Safety and Certification Inspection – Airport Operations Manager Tracy Lincoln.

11. SUBJECT: FISCAL YEAR 2010 MID-YEAR REVIEW

RECOMMENDATION: That Airport Commission receive a report on the Airport Department's Fiscal Year 2010 Mid-Year Review – Assistant Airport Director Hazel Johns.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
 2. Airfield Safety Projects Wetland Mitigation Plan
 3. Goleta Slough Tidal Circulation Demonstration Project
 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ADJOURNMENT

Directions to the Consolidated Rental Car Quick Turn Around Facility located at 25 David Love Place, Goleta -

US-101 North:

Take the FAIRVIEW AVE exit, EXIT 105.

Stay STRAIGHT to go onto N FAIRVIEW AVE.

Turn RIGHT onto HOLLISTER AVE.

Turn RIGHT onto LOVE PL.

Go to 25 DAVID LOVE PL.

US-101 South:

Take the FAIRVIEW AVE exit, EXIT 105.

Turn RIGHT onto S FAIRVIEW AVE.

Turn RIGHT onto HOLLISTER AVE.

Turn RIGHT onto LOVE PL.

Go to 25 DAVID LOVE PL.